

Venture Philanthropy Portfolio Manager (100%)

Background

Fondation Botnar is a philanthropic foundation based in Basel, Switzerland, with the mission to improve the wellbeing of young people in urban environments in emerging market countries.

One of Fondation Botnar's systemic arenas is market systems, which aim to enhance young people wellbeing through financially self-sustained businesses. Fondation Botnar is therefore designing and implementing a Venture Philanthropy strategy, to invest in early-stage businesses whose products and services will contribute positively to impact young people's wellbeing. The strategy is currently being launched in Colombia and in Africa.

To support the implementation of its Venture Philanthropy strategy, Fondation Botnar is seeking a Venture Philanthropy Portfolio Manager to join its team of impact investment experts.

Responsibilities

- * Co-development of regional investment strategies.
- * Market and sector research.
- * Sourcing and selection of external partners (advisors and co-investors, based in different investment geographies, who select target companies on Fondation Botnar's behalf).
- * Maintain relationships with external partners.
- * Assessment of target companies' expected impact and alignment with Fondation Botnar's mission.
- * Evaluation of target company due diligence performed by external partners.
- * Documentation of new investments such as writing of investment memos.
- * Evaluation of deal terms.
- * Monitoring of existing investments and maintaining relationships with investees.

Qualifications and experience

- * Minimum of three years working experience in the private equity/venture capital sector as analyst or portfolio manager (developed or emerging markets).
- * Bachelor in Business Administration (preferably with finance specialization).
- * Continuing education such as CFA designation desirable.

- * Some work experience in an emerging market country a plus.
- * Strong communication skills (verbally, in writing) in English. Good French skills. Spanish a plus.

Desired qualities

- * Ability to perform in a fast-paced environment.
- * Ability to communicate and work with a diverse set of people, including staff and partners from a range of cultural settings and career profiles.
- * Ability to take initiative and meet goals and objectives.
- * Positive attitude, problem solver, high learning agility.

Application

Interested and qualified candidates must submit their application (CV and motivation letter) no later than January 31, 2022, to Antoine Veyrassat (aveyrassat@fondationbotnar.org). Candidates should have a valid work permit for Switzerland or an EU passport.